

# Parent/Guardian Briefing

## Summer Training 2019



# Summer Training Selection

- Congratulations! Your cadet has been chosen from *thousands* of others to attend.
- If you haven't done so already, sign your offer of participation and return it to OCdt Nicolescu.
- Summer Training is a privilege to attend, if for any reason your cadet can no longer participate, you ***must*** inform Capt Lemoine immediately. This will ensure someone on the standby list can attend.



# First Steps

- Go to <https://portal.cadets.gc.ca>
- Select “English” as your preferred language
- Select the Login link under “Are you a... Cadet, Parent/Guardian or Sponsor, or League Member”
- If you already have a login for the portal site, enter your username and password, and select “Login”
- If you don't, select “Sign Up” to create one.

# Joining Instructions

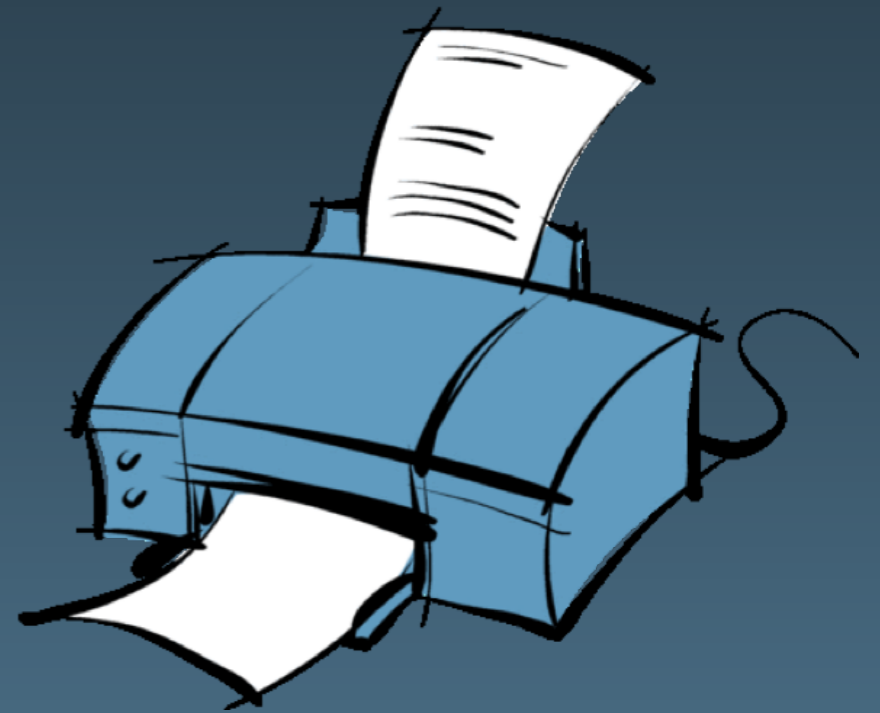
- Once you're logged in and have access to the file repository, most of the joining instructions for the Cadet Training Centres (CTCs) can be found under "Central" and "Cadet Summer Training Centre Joining Instructions"
- We have cadets going to CTC Blackdown, CTC Trenton, CTC Connaught, and St-Jean CFTC this summer
- Joining instructions for all of these sites except for Saint-Jean CFTC can be found in the File Repository

# Next Steps

- Once you have found the Joining Instructions for your CTC and all applicable annexes, read them carefully, and make sure you don't miss any of the details
- Printing a copy for reference can't hurt.
- There will be all sorts of information outlined in the Joining Instructions that your cadet (and you) will be expected to know upon arrival at the CTC
- Questions?  
Email Capt Lemoine at [jody.lemoine@cadets.gc.ca](mailto:jody.lemoine@cadets.gc.ca)

# Documents

- Print, fill-out and bring the following documents from the joining instructions:
  - ✓ Personal Items Log
  - ✓ Transportation Form
  - ✓ Prescription(s) – Medications
  - ✓ Prescription – Eyeglasses



# Preparation

- Clearly mark all items with your cadet's name
- Ensure all items brought fit properly
- Purchase and bring the following items for Summer Training sports clothing:
  - ✓ Blue/black sports shorts (3)
  - ✓ Navy blue crewneck t-shirts (2)
  - ✓ Good running shoes
  - ✓ See the Kit List in the Joining Instructions for a full list of items that you need to bring

# Valuables

- Valuables are brought at your own risk
- The Department of National Defence (DND) will not replace stolen or broken items

## Discouraged Items

- Electronics
- Mobile Phones
- Jewelry
- Expensive Cameras



# Ontario Health Card

- You absolutely ***must*** bring your Ontario Health Card
- The only acceptable substitute is a temporary Ontario Ministry of Health Receipt issued when you renew your Ontario Health Card
- No Ontario Health Card means that you won't be getting on the bus for Summer Training



# Prescription Medication

- Bring enough to last for the entire course.
- All medication needs to be in its ***original packaging***
- All medication will be logged and retained by Training Centre staff
- Emergency items such epi-pens will remain on the cadet' person
- Ensure proper dispensing and all relevant information is provided with the medication
- Ensure the cadet understands all relevant information regarding the medication they are taking

# Non-Prescription Medication

- Only send over-the-counter medication if it has been prescribed by a doctor
- Over-the-counter medications will be held by Training Centre staff just like prescription medication and will not be retained by the cadet

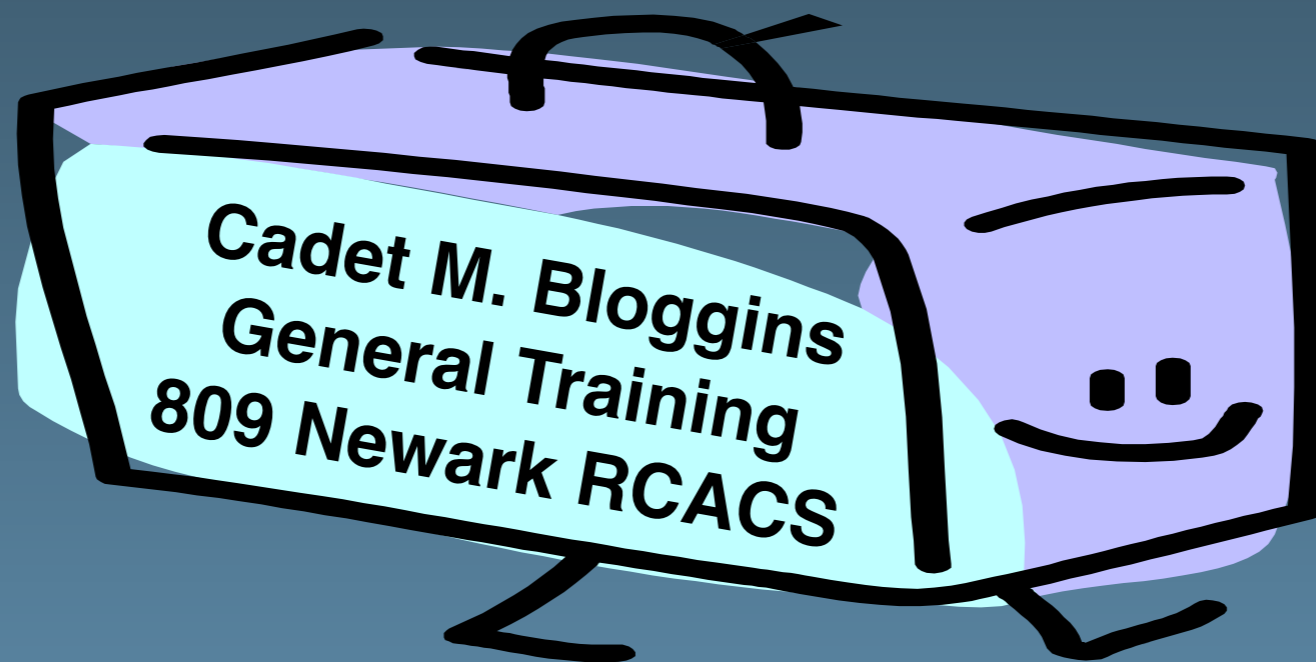


# Transportation

- Cadets ***must*** travel in uniform
- Dress is C5 with neither rank slip-ons nor name tags
- Cadets must bring their signed Offer of Participation, and a completed Cadet Transportation Form
- Departure and arrival information will be communicated as we receive it
- Parents are welcome to drop their cadets off and pick them up from the CTCs themselves, but this needs to be coordinated with Capt Lemoine

# Luggage

- Clearly mark your luggage on the inside and outside
- All luggage will be subject to inspection on arrival
- Tag inside should include your cadet's name, course name, and cadet unit.



# Intake

- Upon arrival cadets will go through various stations:
  - ✓ Kit inspection
  - ✓ Medical (with Lice Check)
  - ✓ Banking
  - ✓ Supply
  - ✓ Linens
  - ✓ Flight Assignment



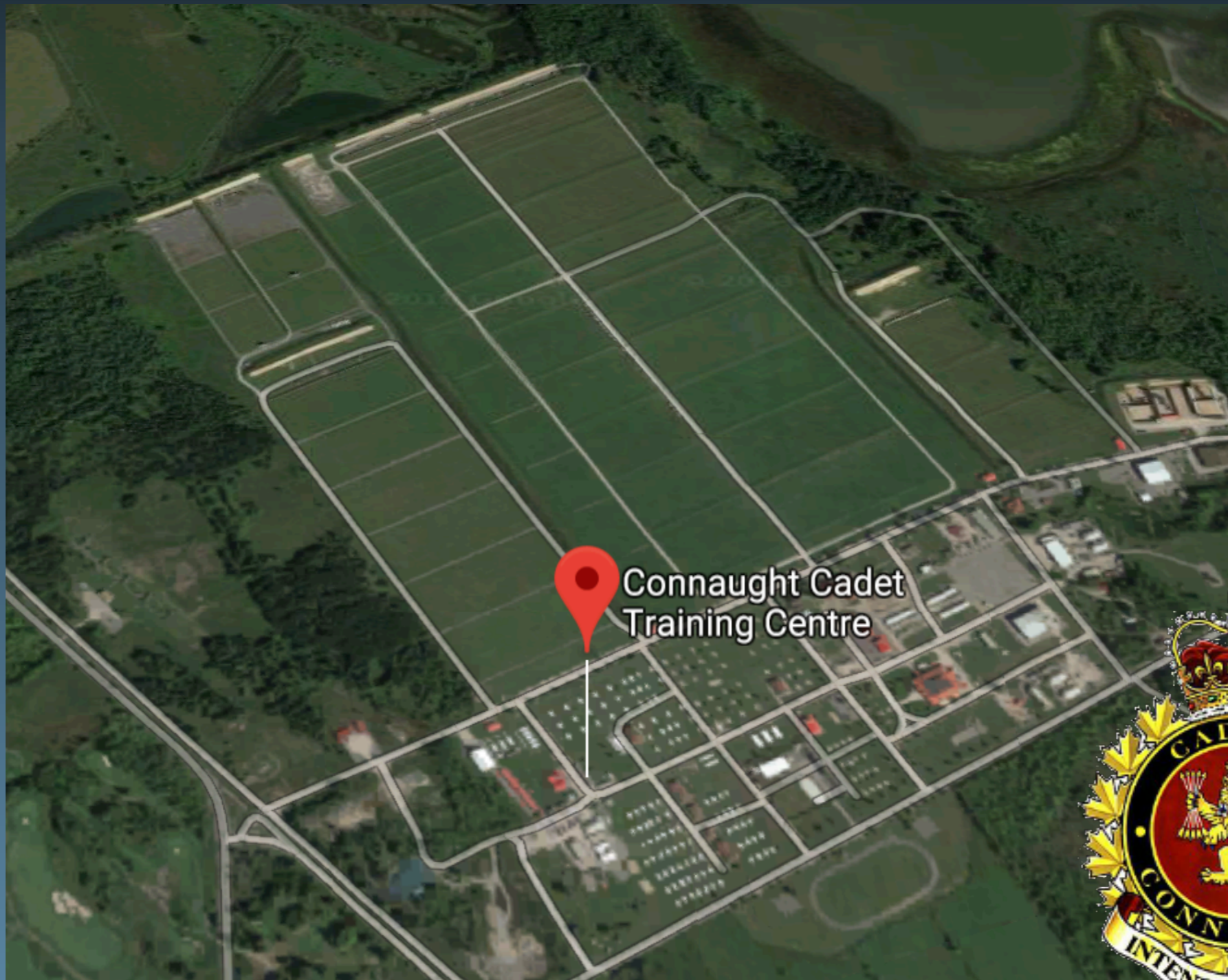
# CTC Trenton



# CTC Blackdown



# CTC Connaught



# CTC Saint-Jean



# Mail

- Cadets love to get mail
- Address example

Course Cadet Michael Bloggins  
General Training Course, Flight 15  
Trenton Air Cadet Summer Training Centre  
32 Buffalo Avenue  
PO Box 1000 Station Forces  
Astra, ON K0K 3W0

- Address can be found in the Training Centre Joining Instructions

# Training Bonus

- Your cadet will receive a Training Bonus of \$60 per week
- Deposited into a bank account at the Training Centre
- They will receive the balance upon leaving the CTC



# A Typical Day

- 0600 – Reveille & Ablutions
- 0630 – March to Breakfast
- 0700 – Breakfast
- 0800 – Training begins
- 1200 – Lunch
- 1300 – Training Resumes
- 1500 – Dinner
- 1800 – Drill Team practices, Barrack clean-up, Uniform Prep, Studying

# A Typical Day

- 2000 – Free Time – Canteen, Sports, Movie Tent, Cadet Bank, &c
- 2130 – Barrack Roll Call, Mail delivered, Ablutions
- 2200 – Lights Out



# Training Sessions

- Typically two sessions each day – one in the morning and one in the afternoon
- For General Training Course cadets this would include: swimming, beach, sports, range, survival, airport tours, fire hall, general cadet knowledge, citizenship, effective speaking, boats, first aid, &c
- Each course has specific teaching points that will be covered

# Dress Regulations

- Are not flexible
- Follow what is outlined in the joining instructions
- Listen to direction from flight commanders about dress of the day
- Check out our website for orders of dress with photos
- Polish your boots!

# Medical

- If your cadet has a medical condition they need to ***self-advocate***. Do ***not*** wait until emergency care is needed.
- Talk to your cadet about what their adult/senior cadet staff members will need to know
- Write Out: Signs to look for, location of medication required, timeline In the event of an emergency

# Conduct

- Cadet is subject to the Cadet Code of Conduct
- Be respectful, ask questions, ensure understanding, act accordingly
- Help others, listen to flight NCMs, try your best
- RTU for disciplinary reasons means no summer training the following year

# Incident Reporting

- Something has happened. Your cadet is unhappy. Who can they talk to?
- Flight NCM, Flight Officer, Course Commander, Padre, Counsellor
- You can help – call the Training Centre Orderly Room and let them know something is going on
- Serious incident? Call CO of the Training Centre –the phone number is in the Joining Instructions
- **DO NOT WAIT** - Call Capt Lemoine

# Out Clearance

- On the morning of Graduation Parade  
(Check the Joining Instructions for the date.)
  - ✓ Banking
  - ✓ Medications
  - ✓ Supply
- Parents who ***pick up*** their cadet will have to clear them out of Operations
- Photo ID is required before the parent can take the child with them; make sure the name on the transportation form is the same

# Don't Forget

- Your cadet is participating in a *training course*, not a summer camp
- They will have *fun* but it is a very structured, full day – Every. Single. Day
- Do not be surprised if you stop getting phone calls after the first couple of days – they are having a ***great*** time!

# Questions?